

SHEFFIELD CITY REGION COMBINED AUTHORITY

THE AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 1 AUGUST 2016

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)
Councillor John Burrows, Chesterfield BC (Vice Chair)

Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Councillor Glyn Jones, Doncaster MBC
Councillor Lewis Rose OBE, Derbyshire Dales DC

Ruth Adams, SCR Executive Team
Peter Dale, Doncaster MBC
Andrew Frosdick, Monitoring Officer
James Henderson, Sheffield CC
Julie Hurley, SCR Executive Team
Sharon Kemp, Rotherham MBC
Martin McCarthy, South Yorkshire Joint Authorities
Mel McCoole, South Yorkshire Joint Authorities
Gareth Sutton, Sheffield CC / SCR
Diana Terris, Clerk / Barnsley MBC
Dave Smith, SCR Exec Team
Julie Kenny CBE, Pyronix (LEP Board) & Rotherham MBC (Commissioner)
Michael Rich, Chesterfield BC

Apologies for absence were received from Councillor A Syrett, Councillor G Baxter, Mayor R Jones, Councillor A Rhodes, Councillor L Roberts, Councillor A Western, F Boden, H Bowen, D Bunton, D Hewitt, J Mothersole, J Miller, D Swaine, N Taylor, C Tyler and E Walker

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 25 entitled ‘SCR Executive Team Restructure’ be considered in the absence of the public and press.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that there were no items where non-Constituent Members should not have voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 RECEIPT OF PETITIONS

None.

9 PUBLIC QUESTIONS

Councillor Sir Steve Houghton CBE referred to a number of public questions that had been received. The Combined Authority was not currently in a position to provide a response as information on the final draft regulations was still awaited.

10 MINUTES OF THE MEETING HELD ON 20 JUNE 2016

RESOLVED – That the minutes of the Combined Authority meeting held on 20 June 2016 be agreed and signed by the Chair as a correct record.

11 MINUTES OF THE MEETING HELD ON 27 JUNE 2016

RESOLVED – That the minutes of the Combined Authority meeting held on 27 June 2016 be agreed and signed by the Chair as a correct record.

12 APPOINTMENT OF SYPTE NON-EXECUTIVE DIRECTOR

A report was presented requesting the Combined Authority agree the appointment of a new Non-Executive Director at SY Passenger Transport Executive.

It was legally required for the SYPTE to have between 2 and 8 Directors that had been appointed by the Combined Authority. Presently there was one Executive Director and five Non-Executive positions, with a senior transport officer appointed at each South Yorkshire District. The Board was chaired by the Chief Executive of Barnsley MBC.

RESOLVED – That the Combined Authority agree the appointment of Damien Wilson, Strategic Director of Regeneration and Environment – RMBC as a Non-Executive Director of the South Yorkshire Passenger Transport Executive.

13 Q1 REVENUE AND CAPITAL MONITORING

A report was submitted to provide Members with the Quarter 1 outturn position for the Combined Authority's revenue budgets and capital programme.

RESOLVED – That the Combined Authority note the Quarter 1 revenue and capital positions:-

Revenue

- i) Approve the revenue budget variation of £320k to support devolution consultation costs, noting that reserves would be used in the interim to cover the cost until gainshare funding could be reimbursed (3.38-3.45).
- ii) Approve the revenue programme variation for the Apprenticeship Grant for Employers programme by £163k to enable use of underspend on 2015/16 activity, noting that this activity was fully funded by grant (3.56-3.58).
- iii) Approve the revenue programme variation for the Enterprise Advisor Pilot by £75k to uplift the programme budget for under-accruals on 2015/16 activity, noting that this activity was fully funded by grant (3.59-3.63).

Capital

- iv) Note the use of the Authority's urgency procedures to advance the unspent 2015/16 LGF capital allocations to the JESSICA fund as a £5m repayable loan (3.90-3.91).
- v) Note the significant gap between forecast spend of 2016/17 LGF capital allocations and funding.
- vi) Approve the package of measures presented at 3.100 including the introduction of a process to allow promoters to apply for early access to development funds.

14 SCR EARLY COMMISSIONING PROPOSALS

A report was submitted requesting the Combined Authority consider a series of recommendations, in particular seeking approval for the SCR to bring forward a series of commissioning calls ahead of the Strategic Economic Plan refresh and the LEP prioritisation process having been completed.

RESOLVED – That the Combined Authority:-

- i) Note the implications set out in the Q1 Revenue & Capital Financial Monitoring spend paper, and consider the rationale for bringing forward new schemes into the SCR programme that were quickly deliverable.
- ii) Agree that the Housing Executive Board bring forward an early commissioning process, to commence as soon as possible, to increase housing growth in the SCR for schemes that could start delivery and spend in the 2016/17 financial year.
- iii) Approve the intention to bring forward an early commissioning call for schemes that were part of the SCR LEP strategic prioritised schemes.

15 SHEFFIELD CITY REGION INTEGRATED INFRASTRUCTURE PLAN

A report was submitted which provided an update on the final Sheffield City Region (SCR) Integrated Infrastructure Plan (IIP), (to demonstrate that the existing Infrastructure Executive Board (IEB) endorsed the SCR IIP and that these aligned with the LEP's emerging priorities), to highlight the SCR would not be the only funding source and that infrastructure sectors should explore other funding options before approaching the City Region.

The Chairman congratulated everyone involved in the production of the SCR IIP, which provided additional context in regard to SCR work in the wider city region.

RESOLVED – That the Combined Authority endorse and formally approve the SCR IIP and the next steps outlined in the report.

16 AREA BASED REVIEW

A report was submitted informing Members that the Area Based Review had now successfully concluded with recommendations unanimously accepted by the eight participating Further Education and Sixth Form Colleges. It was noted that a new independently chaired steering group would be established by September 2016 to oversee the implementation of the recommendations made.

Members noted that the formal report was expected by the end of August 2016.

RESOLVED – That the Combined Authority noted the update.

17 SCIENCE AND INNOVATION AUDIT

A report was presented informing Members that the SCR, in collaboration with Lancashire LEP, were undertaking a Science and Innovation Audit (SIA), which was being led by Professor Richard Jones, Pro-Vice-Chancellor for Research and Innovation at The University of Sheffield.

SQW Ltd supported the development of the SIA, and had been jointly commissioned to undertake supply chain analysis of the SCR's advanced manufacturing science and innovation strengths and capabilities. There was a requirement for the SCR's SIA to be submitted to Government by 16 September 2016.

RESOLVED – That the Combined Authority:-

- i) Support the development and submission of the SCR's SIA.
- ii) Agree that the evidence contained within the SCR's SIA submission be utilised to support the development of other strategies including the refresh of the SCR's Strategic Economic Plan and Smart Specialisation Strategy, and strategic projects including the Advanced Manufacturing Innovation District.

18 FINANCIAL APPROVALS

A report was submitted requesting Members consider the recommendations to progress scheme business cases to Full Approval, approve entering into funding agreements for two Infrastructure Projects at a cost of £3.915m from the LGF for Doncaster Urban Centre Projects, and to consider the project change request affecting the spend profile for the High Speed Rail College in Doncaster.

Councillor Jones requested that consideration be given to the DN7 area of Doncaster as soon as was practicable.

RESOLVED – That the Combined Authority approve:-

- i) The progression of Doncaster Urban Centre – Colonnades to Full Approval and Award of Contract at a cost of £2.28m to SCR CA, subject to the detailed condition set out in the Project Approval Summary Table attached at Appendix 1 to the report.
- ii) The progression of Doncaster Urban Centre – Civic and Creative Quarter to Full Approval and Award of Contract at a cost of £0.635m to SCR CA, subject to the detailed condition set out in the Project Approval Summary Table attached at Appendix 2 to the report.
- iii) The requests for change affecting the High Speed Rail College in Doncaster set out in the Change Request Table attached at Appendix 3 to the report.

19 SUMMARY REPORT - BUSINESS GROWTH EXECUTIVE BOARD

RESOLVED – That the recommendations made by the Executive Board were noted and endorsed.

20 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – That the recommendations made by the Executive Board were noted and endorsed.

21 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

RESOLVED – That the recommendations made by the Executive Board were noted and endorsed.

22 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – That the recommendations made by the Executive Board were noted and endorsed.

23 SUMMARY REPORT - SKILLS, EDUCATION AND EMPLOYMENT

RESOLVED – That the recommendations made by the Executive Board were noted and endorsed.

24 WEBCASTING OF SHEFFIELD CITY REGION COMBINED AUTHORITY COMMITTEE MEETINGS

A report was presented for Members requesting the continuation of webcasting of meetings of the Transport Committee, Overview and Scrutiny Committee and the Audit Committee.

It was noted that over the last 12 months there had been 7587 live and archived viewings of the Combined Authority Committee meetings, which was a 116% increase of the 3507 live and archived viewings in 2014/15.

RESOLVED – That the Combined Authority noted the continuation of the webcasting of meetings of the Transport Committee, Overview and Scrutiny Committee and the Audit Committee for 3 years (to 2018/19) at a cost of £5,022.46.

25 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That, under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act, and the public interest not to disclose information outweighs the public interest in disclosing it.

26 SCR EXECUTIVE TEAM RESTRUCTURE

A report was submitted setting out proposals for the restructure of the SCR Executive Team. Originally the Executive Team had principally been established to provide policy support and development, SCR coordination, and a small number of other discrete functions. The establishment of the LEP, the Combined Authority and the focus on negotiating the Region's devolution deals meant that the staffing structure was in need of review not least to ensure capacity to deliver against these priorities was maintained.

Councillor Dore queried the role of the Programme Managers and the degree of support they would provide to Member authorities. It was agreed that this would be discussed further at the workshop session the following week.

RESOLVED – That the Combined Authority agree:-

- i) Subject to available budget, the proposed new structure, roles and associated resourcing as set out in the report.
- ii) That any further comments on the detail of the structure will be brought forward to the upcoming priorities workshop on the 11 August.
- iii) A letter be sent to Government officials, on behalf of the Combined Authority, informing them of the agreement reached to address capacity issues within the SCR as part of improving performance and assurance on scheme delivery.
- iv) A further review be undertaken in 12 months' time to determine the effectiveness of any new staffing arrangements introduced.

CHAIR